**SCOPE OF WORK**

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Subrecipient’s name, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

**Scope of Work for: Subrecipient**

(form amended 5.20.2021)

|  |
| --- |
| Goal 1: Describe the primary goal the program wishes to accomplish with this subaward. |
| Objective | Activities | Expected Outcomes | Timeline: Begin-Completion | Target Population | Evaluation Measure (indicator) | Evaluation Tool |
| 1.1 |  |  |  |  |  |  |
| 1.2 |  |  |  |  |  |  |

|  |
| --- |
| Goal 2: Describe the secondary goal the program wishes to accomplish with this subaward. |
| Objective | Activities | Expected Outcomes | Timeline: Begin-Completion | Target Population | Evaluation Measure (indicator) | Evaluation Tool |
| 2.1 |  |  |  |  |  |  |
| 2.2 |  |  |  |  |  |  |

**Note: Add lines to the table as applicable to accomplish all the goals of the subaward.**

**Compliance with this section is acknowledged by signing the subaward cover page of this packet.**

**Example:**

SAMPLE

| Goal 1: Outreach and Education- Promote Breast and Cervical Cancer screening especially among high-risk and disparate populations |
| --- |
| Objective | Activities | Expected Outcomes | Timeline Begin/Completion | Target Population | Evaluation Measure (indicator) | Evaluation Tool |
| **1.1:** Through June 29, 2015 conduct 3 public education and targeted outreach activities  | Conduct targeted outreach in the community through group or one-on-one education and in reach with participating providers to promote cancer screening | Awareness of WHC and importance of cancer screening | Provide a report to the state by the 15th of each month | Women aged 40-64 | # of public education activities conducted# of outreach activities conducted | Pre-CaST, CaST-Referral Source |
| Utilize small /social media including rack cards, website, and Facebook page to promote screening services, especially during cancer awareness months | Awareness of WHC and importance of cancer screening | Provide a report to the state by the 15th of each month | Women aged 40-64 | Hit rate of small/social media | Pre-CaST, CaST-Referral Source |
| Conduct one mailing of educational materials to WHC client list on ACA before new enrollment period | Educational postcards mailed to promote enrollment in an insurance product | By October, 2014 | All WHC women | # of educational postcards mailed# of women who transitioned into Medicaid | Program data |